

MINUTES
Faculty Senate Executive Committee
Emporia State University
September, 25, 2009
Visser Hall 212, 11:30 AM

I. Call to Order Time:

II. Announcement of Attendance

Members Present: Joella Mehrhof, Tes Mehring, Mike Morales, Ann O'Neill, Carol Russell, Kevin Rabas, Amy Sage Webb

Visitors: Dr. Gary Wyatt, Michael Erickson, Cheryl O'Dell

III. Approval of Minutes

- Approval of minutes from September 18, 2009
- Motion: O'Neill and Webb (2nd). Approved.

IV. Announcements

A. Provost and Vice President for Academic Affairs – Tes Mehring

- Nothing at this time.

B. President of the Faculty –Carol L. Russell

- From COFSP:
 - Recruitment and Retention issues
 - Tuition waiver for spouses and dependents (see p. 17 KBOR policy)
 - Regents' Faculty of the Year Award (p. 58 of KBOR) Policy. How does the FSEC like to move on this issue: 1) Recommend keeping the KBOR policy and implement, 2) Recommend elimination of the award, or 3) Recommend changing the policy to reflect the discussions from the '08-'09 COFSP
 - Recommendation: Elimination of the award

V. Committee Reports

A. Academic Affairs (Ann O'Neill, Chair)

- Three amendments for the technology bills (under old business)

B. COCG (Kevin Rabas, Chair)

- Committee review will begin soon
- Administrator review will also begin soon. The rotation is out of order because of changes in administrators. The Provost will work with the committee to get a revised rotation.
- Voting for the 2nd VP is now open.

C. Faculty Affairs (Michael Morales, Chair)

- May begin to investigate the Graduate Council's policy on how faculty members are granted graduate faculty level.
- Six subcommittees have been formed. These are budget exigency, salary equity, furlough, grievance, graduate faculty, intellectual property.

VI. Old Business

- Discussion of Information Technology Bills
 - FSB 09001 Amendments to the Information Security Policy
 - FSB 09002 Information Technology Risk Assessment Policy
 - FSB 09003 Change Control Policy
 - FSB 09004 Secure Disposal and Reuse Policy
 - FSB 09005 Secure Areas Policy
 - FSB 09006 Encryption Policy
 - FSB 09007 Amendments to the Password Policy
 - ESU Policy Definitions
- Michael Erickson, Associate Vice President of Technology and Computing Services and Cheryl O'Dell, Information Technology Security Officer attended the meeting to provide assistance with understanding the suggested policies. The current system is not working. It needs to come back to Senate for alternative ideas for coming into compliance with the appropriate level of disc space.
- Three amendments for the technology bills will be introduced at Faculty Senate.
 - FSB 09004 Secure Disposal and Reuse Policy
 - Grammar correction to the guidance for Secure Disposal (04).
 - Password (07) Line 19 add the word "a" before dictionary.
 - FSB 09005 Secure Areas Policy
 - Secure Areas (05). Line 12 delete "Offices and"; Line 14 delete "When unoccupied".
 - FSB 09007 – line 16 put an s at the end of the word “password”

VII. New Business

- Gary Wyatt stated the Undergraduate Academic Advising Committee has recently completed and submitted to the Provost a mission statement, syllabus and set of learning outcomes for academic advising. This was mandated through the university's strategic plan.
- An outside consultant was called in for an advising mission statement. The strategic plan also calls for review of the advising system.
- It was suggested that a report be given to Senate President Russell and AA Chair O'Neill for review. This is not necessarily for approval/endorsement, but for knowledge. AA Committee may choose to offer a resolution related to this.

VIII. For the Good of the Executive Committee

- AIS (Accurate Information Seeking)

Pregnancy is not considered a medical emergency condition, so the faculty member cannot ask to sick leave offered from other faculty (shared leave policy). This is a state policy not an ESU policy.

The Shared Governance meeting is on Tuesday, September 29.

IX. Adjournment Time: 1:05