

MINUTES
Faculty Senate Meeting
Emporia State University
September 2, 2008
Kanza Room, 3:30 p.m.

I. Call to Order: President Webb called the meeting to order at 3:33 p.m.

II. Announcement of Attendance:

Members Present:

James Aber, Mike Butler, Angela Blaufuss, Mohammad Chowdhury, Jim Costello, Edwin Church, Zeni Colorado, Beth Dobler, George Durler, Ed Emmer, Stanford Felix, Harvey Foyle, Heidi Hamilton, Eileen Hogan, Gary Holcomb, Kevin Johnson, Monica Kjellman-Chapin, Tes Mehring, Ann Miller, Katrina Miller, Dwight Moore, Mike Morales, Ann O'Neill, Chuck Pheatt, Cathy Pimple, Kevin Rabas, Christy Schreck, Heather Wade, Amy Sage Webb, Marjorie Werly, George Yancey

Absent: Gregory Larson

Substitutions: Luisa Perez for Manjula Shinge

III. Approval of Minutes from 2007-08 Senate Meeting May 4, 2008:

Butler moved to approve. Moore seconded. Minutes were approved.

IV. Approval of Minutes from 2008-09 Senate Meeting May 4, 2008.

O'Neill moved to approve. Moore seconded. Minutes were approved.

V. Announcements:

A. ASG President, Angela Blaufuss

The current goal for ASG is to be proactive in their efforts. As of September 3, 2008 there are five open seats in ASG (4 College of Business, 1 SLIM). President Blaufuss asked for help from Faculty Senators within these areas to recruit ASG senators.

B. Provost and Vice President for Academic Affairs, Tes Mehring

- Interim policy on background checks: In response to questions posed at Faculty Senate Executive Committee: Graduate Assistants are included in the background check policy. Part time instructors, non-recurring hires, and hires less than six months are excluded from this policy. Because the cost of graduate assistants would unfairly affect a few areas of campus, fiscal responsibility for these background checks will be assumed by the University. To meet this cost, OOE funds will create a permanent, general fund to pay for the background checks. Misdemeanor and felony records within the previous five years will cause a closer look at the individual in question. Human Resources will examine the impact on the essential functions of the job for a classified position. In the case the position is unclassified, the Provost/Vice President of Academic Affairs and the University's General Counsel will examine the impact on the position for which the individual has applied. Background checks are conducted by a company that has access to national data bases.
- Interim policy on weapons: If a violation of the policy is observed, the situation will determine who to contact. The options are Human Resources, Student Affairs, Campus Police, or the Emporia Police Department. If a weapon is to be used in class for demonstration purposes, the faculty member is to contact the University's General Counsel. That office will notify the KBOR of the exemption.
- Rumor that SLIM Faculty have not been provided offices: This rumor is false, as SLIM faculty (on-campus) will be in Visser Hall. Those SLIM faculty who are on campus only occasionally will be sharing office space in the Memorial Union.

C. President of the Faculty, Amy Sage Webb

- President Lane will be invited meet with the Faculty Senate in October about budget issues. Three budget proposals will be presented to the Regents by each university.
- Vice President Williams will be invited to meet with the Senate to discuss strategic partnerships.
- Vice President for Information Technology, Michael Erickson will also be invited meet with Faculty Senate to discuss any changes or developments in campus technology.
- Central Administration will be evaluating the first international student SWARM. Faculty Senate may wish to gather information about advising.
- Faculty Senate is looking into student evaluation of teaching across campus. Both Academic Affairs and Faculty Affairs committees are examining this issue. The goal is to be in compliance with KBOR policy.
- Update from Council of Faculty Senate Presidents: That group will meet the third week of each month. A current point of information sharing and dialogue is student evaluation of teaching.
- Update on Faculty Senate work during the summer: Minutes and agendas from the 2007/2008 Faculty Senate have been archived. New information is posted. Please check that name and contact information on Faculty Senate rosters is correct. The Senate office

computer e-mail address is: facsenof@emporia.edu . Webb thanked Past President Foyle for his work to secure a computer and computer furniture for the Faculty Senate Office. President Webb met with the Chairs of Academic Affairs and Faculty Affairs committees to begin gathering copies of Student Evaluation of Teaching Instruments. This data will be used by committees for a comprehensive analysis of student evaluation of teaching.

VI. Committee Reports

Academic Affairs (Dwight Moore, Chair):

Academic Affairs membership elected Dwight Moore as Chair. The committee identified issues to address which include student evaluation of teaching, assessment, the effect of Banner on academic advising, and the curriculum review process.

COCG (Katrina Miller, Chair):

The committee discussed their responsibilities of coordinating the election of the Second Vice President of the Faculty, completing grammatical corrections to the Faculty Senate Constitution and Bylaws, conducting administrator evaluations, and reviewing committees.

Faculty Affairs (Mike Morales, Chair):

The initial issues for this committee include compliance with regents policy regarding student evaluation of teaching; sabbatical leave and leave without pay policy regarding annual evaluation and merit assignment. Advising of international students is also an issue the committee will address. Senator Morales, requested all senators to present their faculty concerns to the committee for consideration.

VII. Old Business

No old business was presented.

VIII. New Business

No new business was presented.

IX. For the Good of the Senate

- Gala Performance in Topeka – September 13, 2008.
- Webb encouraged senators to attend and participate in the 2nd Vice President Forum, immediately following the conclusion of the Senate meeting.

X. Adjournment: President Webb adjourned the meeting at 4:04 p.m.