

Minutes
Faculty Senate Executive Committee
Emporia State University
Thursday, February 07, 2008
Cremer Hall 206, 3:30 pm

I. Call to Order Time: 3:30 p.m.

II. Announcement of Attendance

Members Present: Miller, Foyle, Webb, Roach, Eberle, Coulson, Schwenn

III. Approval – 01 November 2007 & January 31, 2008 Minutes

Minutes were approved.

IV. Announcements

A. Vice President for Academic Affairs – John Schwenn

- ESU President Lane is presenting the budget to the House today. He will present to the Senate later.
- March 25, 2008 is ESU Day at the Capital. President Foyle encouraged attendance if possible. The Board of Regents has asked for faculty support of their proposal to the legislature.

B. President of the Faculty - Harvey Foyle: No announcements

V. Committee Reports

A. Academic Affairs (Jim Roach, Chair)

- Proposed changes to General Education Curriculum:
 - Roach distributed copies of the documents that were emailed to all faculty last week regarding General Education changes.
 - AAC will be voting Tuesday on the proposed changes to General Education Curriculum
- Update on Clear Desk and Clear Screen / Mobile Computing Devices policies:
 - The “supervisor” layer is still a point of disagreement.
 - After meeting with AAC, Cheryl O’Dell from TCS talked with CIO Leon Lewis and University Legal Counsel Tracy Greene.
 - Lewis and Greene still want the supervisor language. AAC discussed how to deal with that.
 - AAC may send a draft policy without the supervisor language to VPAA Schwenn to share with President Lane for feedback.
- Update on TLAC / Assessment:

- The University Teaching-Learning-Assessment Committee would like to see a position taken in Senate regarding outcomes-based assessment.
- It was discussed whether this would be a resolution or a bill.
- TLAC did not meet yet regarding Voluntary Systems of Accountability due to the snow day cancellation, but they will meet soon.
- Curricular Review:
 - Some faculty had expressed to Chair Roach some questions about how the university's curriculum review process was working. Faculty might include a syllabus with a course proposal and the syllabus might be removed if it was not required. Schwenn said the policy is clear about when a syllabus should be included with a proposal, and faculty should change the policy if it is not working.
- There has not been any more discussion about Fall Break.

B. COCG (Jane Eberle, Chair)

- TCS Change Management Policy was received by COCG
- Three committees will be reviewed by COCG next week
- COCG will look at a draft bill for Constitutional Amendments about Officer Succession.
 - A copy of the draft bill was distributed for discussion.
 - Webb said that the current policy is clear and sufficient. Coulson maintained that more was needed.
 - Webb said the draft policy combines impeachment or removal with succession, and the two things should be divided. Also, there should be no succession process that would place a chair of a standing committee in one of the presidential positions elected by vote of the faculty.
 - Consensus was to send the draft to COCG. Eberle said she would raise the concerns with the committee.

C. Faculty Affairs (Kevin Coulson, Chair)

- The online directory is not equivalent to the published phone directory (it only has campus information). Miller added that faculty time is increasingly required for using technology.
- Chair Coulson is in progress getting the ombudspersons and grievance panel members whose terms of service would begin July 1, 2008. Training for ombudspersons was discussed. Coulson suggested getting some feedback to find out how effective the last training had been.
- When the question was raised by Coulson in Faculty Senate on Tuesday, there did not appear to be much interest in pursuing issues related to international student orientation.
- Teaching evaluations:
 - Coulson said it appears that Faculty Senate does not want to do anything about teaching evaluations at this time.
 - Coulson distributed a document entitled "Teaching Evaluation going forward" that includes some ESU policy and Regents' policy regarding the requirement of evaluation and the need for norm-referencing and controlling for bias. Also

included in the document are some possible approaches to creating and testing an instrument, some tentative questions, and some potential bias questions.

- Coulson proposed the creation of a committee that might ask 12 questions on 1 instrument. The committee would pilot test the instrument in all classes this spring and summer, and would launch the best version from the test in fall 2009. This would need funding.
- Coulson proposed Past-President Miller as chair of the committee, COCG chair Eberle as representative from the Teachers College, AAC chair Roach as representative from LA&S, and possibly 2nd Vice President Jim Costello.
- Foyle said that as 1st Vice President next year, Costello would probably have a lot to do. Foyle also suggested that Director of Assessment, Tony Ambrosio should be included in the committee. Roach suggested Lynne Chase as a representative from SLIM. Coulson was suggested as the representative from the School of Business.
- Webb suggested that Senator Butler, currently serving on Faculty Affairs Committee, has expressed interest in looking at issues regarding evaluation of teaching. Senator Holcomb has as well. Webb asked why we would not use one of the providers who presented to us on campus in the forums last spring. Coulson reported that cost was an issue.
- Foyle appointed a faculty evaluation instrument committee to address KBOR requirements. Results to be reported back to Faculty Senate in fall, 2009.

VI. Old Business -- None

VII. New Business -- None

VIII. For the Good of the Executive Committee

- Faculty Senate Standing Committees - Tuesday, 3:30 - 5:00 pm on February 12th
- Kansas Board of Regents Meeting – Wednesday, Feb. 13th and Thursday, Feb. 14th
- Next Faculty Senate Meeting Tuesday, 3:30 - 5:00 pm on February 19th
- Faculty Senate Executive Committee – Thursday, 3:30 - 5:00 pm on February 21st
- Faculty Senate Meetings remaining
 - February 19
 - March 4
 - April 1
 - April 15
 - May 6 (old and new Senators)

IX. Adjournment: 5:05