

**Minutes
Faculty Senate
Emporia State University
December 4, 2007
Kanza Room, 3:30 pm**

I. Call to Order Time 3:31 pm

II. Announcement of Attendance

Members Present: Aber, Almquist, Borst, Butler, Chase, Chowdhury, Coulson, Dobbs, Dobler, Dougherty, Durler, Eberle, George, Hamilton, Hodapp, Hogan, Holcomb, Hollenbeck, Kjellman-Chapin, Larson, Megreedy, Miller, O'Neal, Pimple, Roach, Schwenn, Shinge, Sudlow, Sward, Wade, Webb.

Absent: Church

Substitutions: Seimers for Dobler, Braun for Larson, Pontius for Hamilton, Landis for Roach.

III. Approval – 20 November 2007 Minutes Coulson moved and Aber seconded. Approved.

Webb suspended the order so as to move directly to New Business, Visit by ESU Foundation Director Judith Heasley.

IV. Announcements

A. Vice President of Academic Affairs - John Schwenn

- Schwenn commented that the strategic planning work groups are starting before Christmas. He mentioned that they are open meetings. Vice President for Student Affairs, Jim Williams is also going to put up a website with updates. Schwenn expressed wishes to have everyone involved.
- If anyone would like to contribute monetarily to cover the cost of the plant that was sent to Dr. Foyle, they may give money to Webb or Schwenn.

B. ASG President – Courtney George

- Associated Student Government had their last meeting of the semester and passed changes to the constitution regarding filling open Senate seats during the spring semester. It will go in front of the student body for vote soon.
- Applications for grants are out and due February 15th.
- Associated Student Government is working on a PowerPoint presentation regarding the academic advising survey results. It will be presented to the Kansas Board of Regents in January.
- The line item policy is currently still being worked on.

C. President of the Faculty – (First Vice President Amy Sage Webb, for Harvey Foyle)

- Nothing new to report.

V. Committee Reports

A. Academic Affairs (Senator Jill Megredy for Chair, Jim Roach)

- Revised academic calendars- Academic Affairs met and decided on a proposal regarding the end and beginning dates of the academic year.
 - Webb mentioned that it was used to demarcate the year and not personal planning and now faculty may do both.
 - Durler asked if any changes were made regarding fall break. Megredy said it would take a bill to undo the previous bill.
 - Coulson said it was a very nice calendar and asked about some of the slashes in the first week and additionally requested that August of 2011 include the hexagonal symbols to look the same on all of the calendars.

B. COCG (Chair, Jane Eberle)

- Nothing new to report

C. Faculty Affairs (Chair, Kevin Coulson)

- International Student Orientation- Gathered information regarding students' opinions and concerns about international advising. The information was given to Schwenn. The committee met with Writing Center Director, Kim Holcomb. FA Committee will be looking at a resolution to improve communications regarding international students. FA Committee is looking at a strategic plan for international students. There was a discussion about the lack of campus communication.
- ESU Computing and Shared Governance- Durler said there are too many rumors going around campus and not enough informed people. He would like to have a forum to alleviate this problem.
 - Schwenn commented that they are looking into other ways to have input.
 - Coulson said that this will get better when there is good communication. He commented that TCS's first meeting was in October and was strictly informational. He mentioned that there is a lot of top down communication but little input from faculty. Better communication would alleviate this problem.
 - George asked if anyone has had any problems when students are presenting in class. It is difficult for them to do so because the computers are not compatible.
 - Coulson said that it happens on every campus and it is not TCS's fault.
 - Kjellman-Chapin said this is why Leon Lewis presented to Senate earlier, and questioned whether to have him come back and speak to the Faculty Senate.
 - Durler mentioned that this would be another good reason to have a forum.

VI. Old Business

- ### **A. Approval of the Academic Calendar- Motion made by Coulson and seconded by Kjellman-Chapin. Motion carried.**

VII. New Business

A. Visit to the Senate by Director of the ESU Foundation, Judith Heasley

- Heasley commented that she is the President of the ESU Foundation and the executive for University Advancement. In response to the faculty, she presented to the trustees on September 25th of this year a proposal to give faculty grants. \$25,000.00 was allocated for the grants, coming from donor money. Faculty must go through a selection process which includes what the grant is, what the needs are, and what would be done with the money. Cost of travel to a conference could be included in this if so desired, as would anything that has a direct impact on Emporia State University, ESU students, or the faculty member's work. Heasley would like to see this grant funding grow. She was looking for two members of the Faculty Senate that would be interested in sitting on the board selection process along with two trustees and herself.
- Hogan mentioned that it would be helpful to clarify that \$25,000.00 is available yearly so as to avoid confusion.
- Borst asked how often a person could apply. Heasley said people can apply as often as they want. Borst commented this may give the deans a reason to not pay for things out of the department budget.
- Holcomb asked for a clarification regarding the evaluation criteria of the grants, whether or is merit based, or if is it more specifically targeted at the grants that fall through the cracks. Heasley commented she is trying to flesh out these criteria and this is another reason she is interested in having faculty serve on a committee.
- Coulson commented that it could be an issue of how often someone gets a grant, as some people are good at writing grants and could continually get one while others may not get any. Heasley mentioned again that this is why she would like some faculty on the board. She also mentioned that this is why the concept paper is only 500 words.
- Heasley said that the grant program helps new faculty, a unique program, partnering with students, something being shut down.
- Kjellman-Chapin asked if a faculty member could bundle travel to conferences into one application. Heasley said yes.
- Miller mentioned that faculty have value and need to be recognized and that this is helpful way to start. It encourages and recognizes the faculty.
- Heasley asked anyone with any questions or concerns to please email her at jheasley@emporia.edu.

VIII. For the Good of the Committee

- KBOR Meeting – 12/19 and 12/20, Topeka
- Members of the Nominating Committee for 2nd Vice President of Faculty stayed a few moments to discuss scheduling of their first meeting.

IX. Adjournment: Durler moved and Borst second. Adjourned at 4:35.