

**EMPORIA STATE UNIVERSITY**  
**CLASSIFIED ASSEMBLY MEETING**

Tuesday, January 20, 2009

9:00 a.m.

PKP Room, Memorial Union

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**Minutes**

**Attendees:** Connie Baumgardner, Donna Breshears, Debbie Eagan, Jacqueline Lutz, Taime Pitchford, Janet Rees, Shari Scribner, Kathy Stayskal, Kara Wolford and Dan Arnold standing in for Mike Mercer. Kim Gaines and Chris Parks were absent.

**Call to Order at 9:00 am**

Donna Breshears

**Guest Speaker**

President Michael Lane

President Lane addressed the committee members focusing on the current and projected budget situation. The current fiscal year 2009 budget is impacted with a total 5 percent reduction across the board. Planning for 2010 requires a 7 percent reduction. Classified positions are frozen, requiring President Lane's justification to fill. ESU continues to work towards avoiding layoffs and furloughs in an effort to protect the work force. President Lane indicated that a review of lessening one day a week from the summer schedule did not prove to provide significant savings. He also stated that the Enrollment Management System will proceed as planned. The Board of Regents is appealing the funding of the Hay Group Compensation Pay Plan for FY10 due to budget cuts.

**Approval of December 9, 2008 minutes**

Minutes were reviewed with no corrections. Connie Baumgardner made a motion to accept and Jacqueline Lutz seconded. The motion carried.

**Reports**

- Newsletter (Janet Rees, Mike Mercer) - to begin working on the Spring issue; please submit ideas.
- Membership (Chris Parks, Debbie Eagan) – no change
- Seminar (Kathy Stayskal, Jackie Lutz) – pending Lynn Hobson's schedule for the CARE Team presentation
- Campus Affairs (Connie Baumgardner, Shari Scribner) – fliers will soon be out for the Kansas Day Event on January 29<sup>th</sup>.
- Legislative Affairs (Taime Pitchford, Donna Breshears) – see below
- Scholarship (Kara Wolford, Kim Gaines) – will begin within the next two weeks

Human Resources (Judy Anderson) – not present

**Other Business**

Report on CSSC (Classified & Support Staff Council) Meeting and Board of Regents Meeting:

CSSC is preparing the position paper for submittal – will be available for presentation to legislators on Legislative Days coming up on 1/27 and 1/28. The Board of Regents suggested that Phase 2 of the pay plan be postponed. See <http://www.da.ks.gov/newpayplans> for pay plan details.

Legislative Day Update – Position Paper handout; attendees from ESU on 1/28 are Donna Breshears, Jacqueline Lutz, Taimé Pitchford and Mike Mercer - meeting to prepare “talking points” (including phase 2 funding for classified market rate adjustments and keeping deferred maintenance on the radar).

Classified Funds (Endowed) – Handout

Discussed combining the Employee Development and Scholarship funds – will pursue options at future meetings. Hope to have a decision by March.

**Legislative Liaison**

Not present

John Dougherty & Peter Brodie

**Adjourn:** 10 am.

**Next Meeting:** Tuesday, February 10, 9:00 a.m., PKP Room of the Memorial Union