

**EMPORIA STATE UNIVERSITY
CLASSIFIED ASSEMBLY MEETING**

Tuesday, February 24, 2009

9:00 a.m.

Sauder Alumni Center

Minutes

Attendees: Judy Anderson, Connie Baumgardner, Donna Breshears, Debbie Eagan, Kim Gaines, Jacqueline Lutz, Mike Mercer, Chris Parks, Taime Pitchford, Janet Rees, Shari Scribner, Kathy Stayskal, Kara Wolford

Call to Order at 9:00 am

Donna Breshears

Special meeting called to discuss the motion left on the table at the February 10th meeting :
“The two funds (Classified Employee Development Fund and Classified Personnel Dependent Scholarship Fund) be combined and used for scholarships (contingent upon contacting the major contributor).”

Connie Baumgardner moved the motion be removed. Chris Parks seconded. All approved.

Donna Breshears noted that the Scholarship Fund is currently under water. The option to transfer monies from the development fund to the scholarship fund was discussed. Chris Parks moved that \$800 be transferred from the Classified Employee Development Fund to the Classified Personnel Dependent/Child Scholarship Fund in support of four, \$200 scholarships for fiscal year 2010. Debbie Eagan seconded. It was further noted that the development fund would have a remaining balance of \$264 after transfer. Approval of the motion carried, with one nay.

Two foundation agreements were distributed for review: Classified Personnel Dependent/Child Scholarship Fund #101900 and Classified Employee Development Fund #120280. Through discussion, it was decided that the criteria for the Classified Development Fund be changed under section 1 to read:

- a) Educational opportunities, seminars and/or materials
- b) Special events sponsored by the Classified Assembly or any of its committees

Further discussion:

Donna Breshears will follow up on the procedure being followed as outlined in the scholarship fund criteria with regard to spring semester portions based upon a 2.5 grade point average and report her findings at the March 10th meeting.

Classified Assembly committee members will share information regarding the two funds specified for Classified employees with constituents. To be consistent, Donna Breshears will provide information for dissemination.

Adjourn: 10 am.