

**EMPORIA STATE UNIVERSITY
CLASSIFIED ASSEMBLY MEETING**

Tuesday, February 10, 2009

9:00 a.m.

PKP Room, Memorial Union

Minutes

Members Present: Connie Baumgardner, Donna Breshears, Debbie Eagan, Kim Gaines, Jackie Lutz, Chris Parks, Taime Pitchford, Janet Rees, Shari Scribner, Kathy Stayskal and Kara Wolford. Mike Mercer was absent.

Called to Order (Donna Breshears)

Approval of January 20, 2009 minutes

Stand approved as read

General Information (Donna Breshears)

Employee meetings will not take place regarding the new state employee performance reviews as originally planned. The web site is available at www.da.ks.gov/pmp/

The Crisis Management Task Force classified representative is Kathy Stayskal.

Reports

Newsletter (Janet Rees, Mike Mercer)

Soliciting items for upcoming publication

Membership (Chris Parks, Debbie Eagan) – no change

Seminar (Kathy Stayskal, Jackie Lutz)

CARE Team Risk Assessment presentation – in progress

Suggested topic: Financial planning in the midst of economic turmoil

Campus Affairs (Connie Baumgardner, Shari Scribner)

Successful Kansas Day event; received written and verbal “thank you’s”; sent thank you notes to all contributors

Legislative Affairs (Taime Pitchford, Donna Breshears, Jackie Lutz)

Observed the senate session regarding budget cuts during the annual State House visit; noted that some of the regents’ universities experienced negative feedback regarding salary funding increase proposals.

To view poverty level standings see [http://www.aspe.hhs.gov/poverty /index](http://www.aspe.hhs.gov/poverty/index).

The Classified & Support Staff Council of Regents Universities position paper for fiscal year 2010 was presented to legislators effective 2/1/2009; this document will be e-

mailed to all classified assembly constituents and posted on the www.emporia.edu/classa website.

Scholarship (Kara Wolford, Kim Gaines)

Notification sent out – several applications submitted. A Buzz-In announcement will remind people of the March 6, 2009 deadline.

Human Resources (Judy Anderson)

Absent

Other Business

Classified Assembly MOA's - Classified Employee Development Fund and Classified Personnel Dependent Scholarship Fund. Kara Wolford moved the two funds be combined and used for scholarships (contingent upon contacting the major contributor); Chris Parks seconded the motion. Discussion to leave the development fund for expenses beyond scholarships that would possibly benefit a larger number of classified employees was held. The question was also asked if a portion of the development fund could also be used for scholarships if left as is. Donna Breshears will review the MOA's in detail and report at the next meeting. Kara moved to lay the motion on the table to discuss next month. All approved.

Shari Scribner received special recognition at our meeting for 10 years of service. A total of 21 classified employees will receive cards in addition to recognition at the February 18th assembly at 3 pm.

Discussion about joining forces with Facilities on May 1 for the scholarship drive - all proceeds will go toward the Classified Employees Dependent Scholarship fund. Donna Breshears, Taimé Pitchford and Debbie Eagan will spearhead getting donations for the hot dog meal.

Legislative Liaison Report (John Dougherty & Peter Brodie)

Absent

Adjourn

Next Meeting: Tuesday, March 10, 9:00 a.m., PKP Room of the Memorial Union