

MINUTES of ESU CLASSIFIED ASSEMBLY Friday, January 12, 2007

The meeting was called to order at 2:15 pm in the PKP Room of the Memorial Union

Members Present: Dan Arnold, Roger Heineken, Art Gutierrez, Marc Magathan, Janet Rees, Eddie Brooks, Mary Lopez, Mary Conley, Jule Kirk, Jackie Scott, Kathy Stayskal

Guest: President Michael Lane

ESU President Michael Lane visited with the assembly. Members introduced themselves, explained which group of classified employees they represent and discussed topics related to classified employees at ESU.

Minutes of the December 8, 2006 meeting were approved.

Jule Kirk gave further updates about the Classified Employee Dependent Scholarship. Discussion was held.

Jule proposed inviting Andrew Dame from the ESU Foundation to the next meeting to discuss ways classified assembly can participate in the Fund Drive Campaign that begins in February

Jackie Scott reported that the State of Kansas study of the Classified employee salary is expected to be done by the end of the upcoming legislative session.

Mary Conley announced that Legislative Day in Topeka will be Monday, February 5th.

A maximum of eight assembly members will be allowed to use administrative leave to travel to Topeka. Each person must obtain their supervisors approval.

COMMITTEE REPORTS:

Newsletter: Kathy reported that a newsletter was finished, but apparently never distributed.

Membership: All positions are filled

Seminar: Eddie stated that the goal is to plan a Meth/Drug Awareness seminar for March

Campus Affairs: Roger and Marc are collecting prizes and preparing a Kansas day quiz to be completed at the Skyline Kansas Day Lunch. All correct answers will go into a drawing for the prizes.

Legislative Affairs: See earlier discussion about Feb. 5 trip to Topeka

Open Forum: Discussion was held about promoting morale among staff as the university makes the transition to the Banner system.

Meeting adjourned 3:45 pm

Submitted by Mary Lopez, Secretary