

ESU CLASSIFIED ASSEMBLY, Friday, December 8, 2006

The meeting was called to order at 2:15 pm in the PKP Room of the Memorial Union

Members Present: Dan Arnold, Roger Heineken, Candy Johnson (proxy for Art Gutierrez), Marc Magathan, Janet Rees, Eddie Brooks, Mary Lopez, Mary Conley, Jule Kirk, Jackie Scott, Natalie Spellman, Doug Cushenbery, Kathy Stayskal

Minutes of the November 17, 2006 meeting were approved.

Update on Classified Employee Dependent Scholarship: Jule reported that the past awards have always gone to the dependent of a classified employee. The assembly discussed revising the M.O.A (memorandum of agreement) to state that the assembly members choose the recipient of the scholarship each academic year. Also discussed publicizing the scholarship to employees to make sure they are aware that their dependents can apply for it. This could be done in the form of a letter sent from human resources, a notice in the newsletter and posted on Buzz In Announcements. Jule suggested that the assembly conduct fundraising events to add funds to the endowed scholarship but cautioned the members to avoid holding events at the same time the PAA scholarship drive is in progress.

Natalie moved that a member of the classified assembly be appointed as the Coordinator of the Scholarship and she nominated Jule Kirk to fill that role. Roger seconded the motion. Motion passed.

Kathy will move to the Seminar Committee to take Jule's place in order for Jule to focus her efforts on the Scholarship.

Mary Conley informed the members that the foundation fund account information she provided at the November meeting was incorrect. As it turns out that account does not belong to the Classified Assembly.

Legislative Day: Mary Conley stated that she is working with the Pittsburg classified assembly to plan the date. It will likely be in February.

Mary Conley, Art Gutierrez and Jackie Scott will appear before the Committee on Campus Governance January 23rd to explain the purpose of the Classified Assembly

Discussion was held about what is happening in the Legislature concerning the Pay Matrix.

COMMITTEE REPORTS:

Newsletter: Natalie reported that the committee is working on the next newsletter and hopes to have it distributed before Christmas break.

Membership: All positions are filled

Seminar: Jule and Eddie are planning a seminar for February

Campus Affairs: Marc reported that he and Roger are planning a recognition day in conjunction with Kansas Day

Legislative Affairs: Nothing additional to report

Open Forum: Discussed the Inclement Weather Policy. Some employees expressed confusion on how the policy affects their paycheck when the university closes for inclement weather.

Meeting adjourned 3:18 pm

Submitted by Mary Lopez, Secretary