

Vitae

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Academic Degrees

Doctor of Education, University of Nebraska-Lincoln, 1976, Secondary Education with a concentration in business education and business administration

Master of Science, Emporia State University, Emporia, Kansas, 1972, Business Education

Bachelor of Science in Education, Emporia State University, Emporia, Kansas, 1969, Business Education

Professional Experience

1976-Present	Professor of Business Teacher Education Director, online Master of Science in Business Education Dept. of Business Administration & Education Emporia State University (Started online master's program; have 40 students across the U.S.)
1993-1999	Department Chair, Department of Business Education & General Business, Emporia State University
1972-1976	Instructor, Department of Business Education, University of Nebraska—Lincoln
1970-1972	Instructor, Allen County Community College, Iola, Kansas
1969-1970	Business Teacher, Central Heights High School

Current Professional Association Memberships

National Business Education Association
National Association of Business Teachers Educators
Mountain-Plains Business Education Association
Kansas Business Education Association
Office Systems Research Association (OSRA)
Delta Pi Epsilon business education research society, Alpha Delta Chapter

Professional Association Offices/Positions Held

Delta Pi Epsilon Journal Editor, 2004-2005
Kansas Business Education Association, Past-President, 2005; President, 2004;
2003 President-elect (Improved membership substantially while serving on the
KBEA Executive Board)
National Business Education Association, Board Member, 1997-1999
National Association for Business Teacher Education (NABTE), Past-President,
1999-2001; President, 1997-99; President-elect, 1995-97; Secretary, 1993-95
Office Systems Research Association, Secretary, 1995-96; Treasurer, 1993-95;
Newsletter Editor, 1991-93

Courses Taught

Electronic Communications (telecommunications)	Business Communications
Web Design with HTML	Photoshop and Pagemaker
Business Education Teaching Methods	E-Commerce
Organizational Communications	Computer Applications
Emerging Issues in Business Education	Research in Business Education
Windows for Teachers	PC Troubleshooting
Office Systems Applications	Report Writing
Creating Online Business Courses	

Professional Service

Delta Pi Epsilon, Alpha Delta Chapter, Sponsor
Student Learning Systems (Blackboard) Evaluation Committee (2006-2007)
Adviser for 25+ online Master of Science in Business Education students
Business Education Forum. Teaching Methods Section Editor, 2001-2002
Student teacher supervisor
Model Curriculum for Alternative Business Teacher Licensure Committee, National
Association for Business Teacher Education, 2000-2002
Test Evaluator, Kansas Business Subject Matter Praxis (ETS) Exam for Business
Education Students, 2003
Kansas Business Education Licensure Revision Committee, 2001-2002
Kansas Business Education Licensure Standards Committee, 2002-2003
Teacher Planning Committee 1994-2002
Teacher Education Technology Standards Committee, 2000-2001
Undergraduate Bus. Ed. Curriculum Revision Committee, 2001-2002
School of Business Faculty Recognition Committee, 2001-2002
NBEA Computer Educators Task Force Subcommittee on Multimedia, Chair, 1999-
2001
NBEA Computer Educators Task Force, Member, 1994-98
NBEA Yearbook Editor, 1995, *Technology in the Classroom*
Master
ESU Business Teacher Conference Planning Committee, 1985-2005
Advise over 40 master's students
Recruit graduate students at state, regional, and national conferences

University Committees (current and recent past)

University Scholarship Board; Facilities Committee; Professional Development School, Advanced Program Committee; Teacher Education Council; Alternative/Restricted License Committee; Technology Standards Committee; University Scholarship Committee; Academic Appeals Committee; Master Teacher Planning Committee; General Education Council; Rotary Scholarship Committee

School of Business Committees (current and recent past)

Finance Faculty Search Committees; Assessment Committee; Undergraduate Curriculum Committee; Business & Computer Teacher Conference Planning Committee; Undergraduate Business Education Curriculum Revision Committee; Computer Utilization Committee; AACSB Curriculum Committee; AACSB Intellectual Contributions Team; School of Business Strategic Planning Committee; Faculty Recognition Committee; E-Commerce Curriculum Development Committee

Publications

Journal Articles

Groneman, N. (2005). Trends in IT Skills Needed by Businesses from 2000-2004 with Implications for IT Curricular Offerings, *NABTE Review*, (32) 42-47.

Groneman, N. & Railsback, B. (2005.) Service Learning in the Technology Classroom, *Business Education Forum*, 59(3).

Johnson, K. & Groneman, N. (2003). Legal and Illegal Use of the Internet: Implications for Educators, *Journal of Education for Business*, (78, No 3) January/February, pp. 147-152.

Chowdhury, M. & Groneman, N.. (2001). Respecification and Application of a Model for Efficient Estimation in Presence of Serial Correlation, *ESU Research Studies*, (39), 5-22.

Groneman, N., Perreault, H., et al. (2001). Alternative Teacher Education Licensure/Certification for Business Educators, *NABTE Review*, (28), 14-24.

Groneman, N. (2000). Business Demands for Web-Related Skills as Compared to Other Computer Skills, *Delta Pi Epsilon Journal*, 42(4), 207-211.

Groneman, N. and J. Buzzard. (1995-1996). Competencies Needed by Computer Educators. *NABTE Review*, (22), 15-19.

Groneman, N. and D. LaBonty, (1992). Teaching Technology: Hands-On Telecommunications, *Balance Sheet*, March/April, 73(4), 19-21.

Shorter, D. and N. Groneman, (1991). The PC Local Area Network: The Results & Analyses of Three Studies," *Journal of Computer Information Systems*, Winter 1991-92, (32)2.

Dean, Robert., J. Shorter, and N. Groneman, (1991). Key to the Successful Implementation of a Local Area Network in Small Businesses, *Business Insights*, 10(1), 54-57.

Shorter, J. and N. Groneman, (1991). Local Area Networks: A Comparison of Trends With Implications for the Business Classroom," *Journal of Computer Information Systems*, Spring, 72-77.

Groneman, N. and J. Shorter, (1991). Local Area Network Usage in AACSB Accredited Schools of Business--Trends, Benefits, and Problems, "*Journal of Office Systems Research Association*.

Groneman, N., Dean, & Shorter, (1991). *Keys to the Successful Implementation of a Local Area Network in Small Businesses*, (10)1.

Groneman, N. and J. Shorter, (1988). Local Area Network Trends, *Office Systems Research Journal*, 7(1), 13-18.

Groneman, N. & S. Owen, (1988). Teaching Computer Applications: Acquainting Your Students with Business Software, *The Balance Sheet*, September/October, 18-20.

Groneman, N. (1987). Teaching Spreadsheets: Questions & Answers," *Database*, Fall, (6), 2-4.

Groneman, N. (1987). Business Education in the Computer and Post-Computer Era, *Mountain-Plains Business Education Association Notes & Quotes*, 12(1).

Groneman, N. (1984). The Evolution in Business Education, *Business Education Forum*, December.

Groneman, N. (1984). Needed Research in Information Processing," *Journal of Business Education*.

Groneman, N. (1982). It's NOW Time, *Business Education Forum*, January.

Groneman, N. & J. Burrow. (1979). Time to Re-evaluate Vocational Teacher Certification, *Distributive Educators' Digest*, Fall.

Groneman, N. (1978). Calculating Machines and Business Mathematics-A New Era, *Journal of Business Education*, December.

Groneman, N. & J. Burrow, (1978). Competencies Developed Through Occupational Experience for Distributive and Business and Office Education Teachers," *Journal of Vocational Education Research*, Spring .

Groneman, N. (1978). Current Duplicating Procedures, *Journal of Business Education*, April.

Groneman, N. (1977). Toward One Business Student Organization," *Business Education Journal*, Fall.

Groneman, N. (1974). How to Make Instructional Slide Presentations, *Business Education Forum*, December.

Yearbook Chapters

Groneman, N. (2004). Instructional Materials and the Internet. In D. Christopher & S. Jaderstrom (Eds.), *E-World Virtual Learning, Collaborative Environments, and Future Technologies*. 42. Reston, VA: National Business Education Association. 26-41.

Boldt, D. and N. Groneman, (1998). Internet Use in Document Processing and Computer Applications, *Integrating the Internet Into the Business Curriculum, NBEA 1998 Yearbook*, 117-127.

Textbooks

Groneman, N. (1995). *Lotus 1-2-3 for Windows Release 4/5, Complete Version*, South-Western Publishing Company, 1995: 1-333.

Groneman, N. (1995). *Lotus 1-2-3 for Windows Release 4/5, Complete Version, Instructor's Manual*, South-Western Publishing Company, 1-124.

Groneman, N. (1995). *Lotus 1-2-3 for Windows Release 4/5 Tutorial & Applications*, South-Western Publishing Company, 1-245.

Groneman, N. (1995). *Lotus 1-2-3 for Windows Release 4/5 Tutorial & Applications, Instructor's Manual*, South-Western Publishing Company, 1-92.

Groneman, N. and S. Jaderstrom. (1994). *Computer Applications*, South-Western Publishing Company, 1-104.

Groneman, N. (1993). *Lotus 1-2-3 Tutorial & Applications*, South-Western Publishing Company, 1-384.

Groneman, N. (1993). *Lotus 1-2-3 Tutorial & Applications, Instructor's Manual*, South-Western Publishing Company, 1-95.

Groneman, N. and S. Jaderstrom. (1992). *Computer Applications and Concepts*, South-Western Publishing Company, 1-428.

Groneman, N. and S. Jaderstrom. (1992). *College Computer Concepts and Applications*, South-Western Publishing Company, 1-530.

Groneman, N., and J. Meroney. (1991). *Information Systems Applications, Evaluation, and Selection*, South-Western Publishing Company, 1-439.

Groneman, N. and S. Jaderstrom. (1999). *Applications for Your Computer and You*, South-Western Publishing Company, 1-200.

Groneman, N. and S. Jaderstrom. (1989). *Personal Computer Applications for Colleges*, South-Western Publishing Company, 1-510.

Groneman, N. and S. Jaderstrom. (1988). *Applications Using the Personal Computer*, South-Western Publishing Company, 1-403.

Groneman, N. (1982). *Business Mathematics Using Electronic Calculators*, Prentice-Hall, Inc. 1-212.

Refereed Proceedings

Hite, N. and Polkinghorne, F. Teaching Academic Skills – A Role for Business Educators? *Delta Pi Epsilon Book of Readings*, 2006 Delta Pi Epsilon National Conference, p. 63-68.

Groneman, N. (2003). Trends in Computer Skills Needed by Businesses in 2000-2002 with Implications for Curriculum Development. 2003 OSRA Research Conference Proceedings, Las Vegas, Nevada. Online Proceedings. pp. 1-7.

Groneman, N., LaBonty, D., et al. (2001). Alternative Licensure/Certification Assessment of State Specialists," *Delta Pi Epsilon Book of Readings*, 2001 Delta Pi Epsilon National Conference, Nashville, Tennessee, pp. 3-9.

Groneman, N. (2000). Business Demands for Web-Related Skills as Compared to Other Computer Skills. *Book of Readings of the 2001 Delta Pi Epsilon Research Conference*.

Groneman, N., & Rich, J. (1997). Development and Evaluation of a Graduate-Level Technology Course Utilizing Distance Learning Methodologies. *Proceedings of the Twenty-Sixth Annual Meeting of the Western Decision Sciences Institute*. pp. 331-333.

Groneman, N. and Walter, J. (1996). Development of a Model Interview Assessment Center, *Proceedings of 15th Annual Office Systems Research Conference*, 65-70.

Groneman, N. & Rymph D. (1992). Local Area Network Usage in Kansas Schools, *American Educational Research Association*.

Groneman, N. and Shorter, D. (1991). Local Area Network Usage in Collegiate Schools of Business--Hardware and Software, *Proceedings of Western Decision Sciences Institute*, pp. 389-391.

Groneman, N. and Shorter, J. (1991). Local Area Network Usage in AACSB Accredited Schools of Business, *Proceedings of 10th Annual Office Systems Research Conference*, pp. 147-160.

Groneman, N. and Shorter, J. Local Area Networks: Current User Perceptions, *Proceedings of the 1988 North American Conference of the International Business Schools Computer Users Group*, 40-48, 1988.

Groneman, N. (1988). Trends in Local Area Networks with Implications for the Business Classroom, *Proceedings of the 1988 Delta Pi Epsilon National Research Conference*.

International, National, Regional & State Conference Presentations

Hite, N. (2006). Online Instruction – Effective Management and Communications in Online Classes. National Business Education Association Convention, Tampa, Florida.

Groneman, N. (2004). Creating an Online Course Using Blackboard. National Business Education Association Convention, Chicago.

Groneman, N. (2004). Getting articles published in the DPE Journal from the Editor's Perspective, Delta Pi Epsilon National Research Conference, Washington, D.C.

Groneman, N. & Walters, J. (1996). Development of a Model Interview Assessment Center," *Proceedings of 15th Annual Office Systems Research Conference*, March, pp. 65-70.

Groneman, N. (2002) Information Technology & E-Commerce Curriculum Development – Teaching Students the Skills that Employers Need. International Society for Business Education (SIEC), Mainz, Germany

Groneman, N. (2001) Verification of Web Site Design Principles for Potential Use in E-Commerce Curriculum Development, NABTE Research Conference, Atlanta, Georgia.

Groneman, N. (2001). HTML Web Site Development Using Tables and Frames (Advanced Level), National Business Education Association Conference, Atlanta, Georgia.

Groneman, N. (2002). Creating Web Pages Using Effective Web Page Design Principles, National Business Education Association Conference, Philadelphia, Pennsylvania

Groneman, N. (2000). Business Demands for Web-Related Skills as Compared to Other Computer Skills, Book of Readings, 2000 Delta Pi Epsilon National Conference, pp 3-6.

Groneman, N. (1999). HTML Fundamentals, National Business Education Association, 1999.

Groneman, N. (1999). Teaching Business Education Courses Via Distance Learning, NATEBE, Association for Career and Technical Education National Conference, 1999, Orlando, Florida.

Groneman, N. & Rich, J. (1997). Development and Evaluation of a Graduate-Level Technology Course Utilizing Distance Learning Methodologies, Proceedings of the Twenty-Sixth Annual Meeting of the Western Decision Sciences Institute, March, 1997, pp 331-333. (Co-authored with John Rich)

Groneman, N. (1996). Using Distance Learning Techniques: Videotapes, Interactive 2-Way Video, and On-site Classes, Mountain-Plains Business Education Association, Oklahoma City

Groneman, N. (1995) Political, Educational & Technological Changes in the U.S. – Implications for Business Curriculums, 67th Annual SIEC/ISBE International Society for Business Education Conference, Prague

Groneman, N. Teaching Telecommunications, American Vocational Association, 1988.

Groneman, N. Teaching Personal Computer Applications, Montana Vocational Educational State Leadership Conference, 1988.

Groneman, N. Teaching Telecommunications, National Business Education Association Conference, 1988.

Groneman, N. Techniques to Teach Computer Applications, Western Business Education Association Conference, 1988.

Groneman, N. Microcomputer Applications and Desktop Publishing, Bloomsburg University Business Education Workshop, 1988.

Groneman, N. Staying Up and Running With Computer Applications, Hawaii Business Education Association, 1988.

Groneman, N. Teaching Computer Applications, National Business Education Association, 1986.

Groneman, N. The Computer Education Curriculum, American Vocational Association, 1986.

Groneman, N. WP Using PCs, Information Processing Association Conference, Springfield, Missouri, 1986.

Groneman, N. Computer Application Teaching Methods and Integrating Computers Throughout the Business Education Curriculum, South-Western Publishing Company Business Education Workshop, Tacoma, Washington, 1986.

Groneman, N. Business Education and Sex Equity, Mountain-Plains Business Education Association Conference, 1979.

Local Presentations

Hite, N. Create an Online Course in Blackboard – Hands-on Sessions, 2006 ESU Annual Computer & Business Teacher Conference, February 2006.

Hite, N. (2006). Creating an Online Course Using Blackboard. ESU Annual Business & Computer Teacher Conference.

Groneman, N. and Railsback. B. (2005). What Should We Teach to Prepare Technology Workers? Entry-level Workers? ESU Annual Business & Computer Conference.

Groneman, N. (2005). Trends in Business & Computer Curriculums & Ways to Improve Enrollment. ESU Annual Business & Computer Conference

Groneman, N. (2004). Using Projects, Cases, & Service Learning Approaches for Teaching Advanced Computer Applications Courses. ESU Annual Business & Computer Conference.

Groneman, N. (2004). Let's Create an Online Course Using Blackboard Software – Part I & Part II, A Computer Hands-on Session, ESU Annual Business & Computer Conference.

Groneman, N. (2002). Implications of IT Skills Needed by Businesses on Computer Classroom Instruction, ESU Annual Business & Computer Teacher Conference.

Groneman, N. (2001). Teaching Web Site Design Principles, ESU Annual Business & Computer Teacher Conference.

Groneman, N., Smith, F., and Remington, W. (2000).E-Commerce and the Downtown Business Community, Emporia MainStreet Program.

Groneman, N. (2000).Careers in E-Commerce, ESU Business Career Day.

Greoneman, N. (1999). Web Page Creation Using HTML, ESU Annual Computer & Business Teacher Conference.

Groneman, N. (1998). Creating Web Pages Using Netscape Gold Web Editor, ESU Annual Computer & Business Teacher Conference.

Groneman, N. (1997). Creating Web Pages with HTML, ESU Annual Computer & Business Teacher Conference.

Groneman, N. (1995). In the Black, Not In the Red!" Expanding Your Horizons Conference for. Girls In Math, Emporia State University, Math Division.

Groneman, N. (1995). Evaluation of Student Group Work and Team Assignments," Teaching Enhancement Center Seminar, ESU.

Groneman, N. (1995). Technology's Impact on Business and Computer Curriculums, Computer & Business Teacher Conference, ESU.

Sponsorships

Alpha Delta Chapter, Delta Pi Epsilon, 2000-Present

Honors and Awards

Business Education Association, Postsecondary Educator of the Year Award, 1999

Delta Pi Epsilon National Research Conference Outstanding Paper Award, 2000

Emporia State University, School of Business Award for Service, 2003

Emporia State University, School of Business Award for Service, 2000

Emporia State University, School of Business Award for Scholarly Activities, 1999

Emporia State University, School of Business Award for Instruction, 1991

Community Memberships/Activities

Messiah Lutheran Church

Sertoma Service Club, 1992-2004

Emporia City Commissioner, 1992-93

Friends of the Plains

Kansas Historic Society

Lyon County Historic Society

Habitat for Humanity

Preserve the Heartland, President, 1999-Present